

Minutes of the Meeting of Slip End Parish Council held on Monday 5th March 2018 at the Village Hall, Slip End at 7.00 p.m.

Present: Councillors: Mr P Cooper (Chair); Mrs. S Minnighan; Mr. P Shaw; Mr. S Patterson; Mr.S Baird;Mrs C Beeton; P Segal (Clerk)

Ward Councillor; Cllr. R Stay. (part meeting)

Apologies; Cllr K Collins; Cllr C Brennon

Members of the public: No members of the public were present.

This meeting was chaired by Cllr. Cooper

17/18/134 Declarations of Interest

None

17/18/135 Meeting Open to the Public

There were no questions.

17/18/136 Minutes of recent meetings.

The minutes of the meeting held on 5th February 2018 were read and approved.

The following resolution was then proposed by Cllr. Shaw and seconded by Cllr. Minnighan

RESOLVED:

To approve the minutes of the meeting of the Parish Council held on 5th February 2018 and to authorise the Chairman to sign them.

The resolution was passed unanimously.

17/18/137 Planning Matters

a) CB/18/00537/FULL – 35 Summer Street, Slip End – Two storey rear extension

After a brief discussion, it was agreed that there was no objection to this application.

b) CB/18/00741/FULL – Woodside Farm, Woodside – Partial demolition and rebuilding of an existing redundant agricultural building and change of use to a residential dwelling.

Members commented that development here had been rejected on previous occasions and the meeting felt that the work, once completed would only enhance the area and provide much needed additional accommodation. The Clerk was asked to submit a comment that the Parish Council supports this application and to include comments above. **(P.S)**

17/18/138 Community Improvement Fund

The speed survey strips have been deployed in Woodside Road so that data can be obtained as to the speed of traffic using that stretch of road.

Markyate Road has also got strips deployed near to the speed table, but this may be something that Highways have done.

The Chair said that he, Cllr Minnighan and Mr. Prothero need to meet to discuss the refurbishment of Crawley Playground.

The Chair asked Members to submit ideas for any new projects that may require funding.

Regarding the dog fouling reports in Front Street, the CBC official responsible for this type of offence will be visiting the area shortly.

CPG Grant Applications have now gone out and the Playing Fields have asked if refurbishing the old tennis courts can be added to the grant application.

The Chair said that if the developers do pay for all the Playground works, then there may be surplus Parish Council funds to help pay for it but the priority must be the playground project.

17/18/139 Parish Roads

The red stop light outside the Rising Sun pub is not working and the Clerk was asked to report this.

(P.S)

There is a pot hole in Front Street, just before Old School Walk that needs filling. The Clerk was asked to report it **(P.S)**

Garden waste has been deposited on the verge outside Timberlands and it was thought that a resident of timberlands has been adding to it. The Clerk was asked to contact Sue Pethick to report it **(P.S)** It was also mentioned that gardens to the rear of Crawley Close had been extended onto CBC land.

17/18/140 Unpaid Work/ Probation Service

The Chair has been contacted by the Probation Service to see if there were any jobs that the gang could do around the Parish.

It was felt that Half Moon Lane and Grove Road could benefit from a litter pick.

Also, Newlands Road grass needs siding out by the gang.

The erection of some new houses at the end of Half Moon Lane was discussed.

This land is just over the border into Hertfordshire but we were not informed of their construction by Dacorum Council.

The Clerk was asked to write to their Planning Office to ask if we could be consulted in any future Planning Application as the proximity of such builds impacts on our community as well, **(P.S)**

17/18/141 Community Projects Group

Cllr. Patterson said that there will be a Committee meeting next Thursday.

The CPG Accounts have been completed and will be available circulation shortly.

The Grant applications have now gone out.

17/18/142 Youth Shelter and Crawley Playground

No new issues

Cllr. Patterson said that a new barrier had been erected in the Village Hall car park.

17/18/143 Parish Trees

Cllr Minnighan said that Cllr Stay is arranging for the sapling in Crawley Close to be removed.

The trees in St. Andrews Churchyard were discussed.

Cllr Minnighan has seen the recommendations that were made last year by the church.

As the trees get larger they cause oppressive shade, their falling branches could be dangerous and also roots damage the footpaths at the Church.

Cllr. Minnighan will request an update on the recommendations made last year.

The Chair said he will meet up with Mr. Prothero to discuss what work will need doing and likely costs involved. **(P.C)**

17/18/144 Footpath Report

No new issues

Michelle Flynn is currently looking after two areas, prior to her replacement starting.

17/18/145 Agreement of Data Protection Policy

The Clerk had previously circulated a draft Data Protection Policy document **(Appendix A)**

This would be put onto our website to enable residents and contractors to see our policy and their rights as to use of their data.

The following resolution was then proposed by Cllr. Minnighan and seconded by Cllr. Beeton

RESOLVED:

To approve the new Data Protection Policy document,

The resolution was passed unanimously.

17/18/146 Approval of the 2018 Asset Register

The clerk had previously circulated the 2018 Asset Register to Members. **(Appendix B)**

The following resolution was then proposed by Cllr. Cooper and seconded by Cllr. Minnighan

RESOLVED:

To approve the 2018 Asset Register.

The resolution was passed unanimously.

17/18/147 Accounts for payment

Prior to the meeting The Clerk had circulated the schedule below **(Appendix C)** to members for approval. The payments were unanimously approved; having been proposed by Cllr. Baird and seconded by Cllr. Patterson. The cheques were signed by Cllr. Baird and Cllr Patterson.

17/18/148 Report by Central Beds Councillor

Cllr Stay said that the new Rights of Way Officer is Robin Richardson and has started today. The Neighbourhood Plan Inspector will be holding a hearing on 15th March at Heathfield at 10.00am. He will be asking some technical questions about the Neighbourhood Plan. Bell Classic Cars want to erect a heritage museum on their site and may submit a planning application in the near future. Cllr Stay said he was impressed at the facilities at the site when he visited recently. The developers of the Retirement Village and Half Moon Lane sites will be submitting separate Planning Applications for the projects. The Retirement Village application is expected shortly, but the Half Moon Lane application will be delayed as the Planning Officer indicated that he feels there is a lack of need for starter homes here, despite being highlighted in both the Parish Plan and the Neighbourhood Plan. There may be an information day held by the developer to explain to residents, the concept and opportunities offered by the Village. This may be held at the Village Hall. There may be a need to liaise with this developer to regarding potential infrastructure benefits of both the retirement Village site and land behind the school. This land had at one stage been taken out of the Local Plan due to aircraft noise but after further consideration, has been put back in. Cllr Stay said that the recent request for himself to approach both Caddington and Hyde Parish Councils, should not be done under Corporate Governance legislation but be treated as a separate issue, if we wished to pursue it further.

The meeting was then closed at 8.30 pm.

Signed.....
Chair

Date.....

The meeting was then opened up to the public.
No issues

Appendix A

Data Protection Information

Slip End Parish Council complies with all current Data Protection laws and is registered with the Information Commissioner`s Office as a Data Controller.

Residents

Written correspondence sent to the Parish Clerk is understood to have been sent to the Parish Council, and may be circulated to the Members of the Parish Council without further reference to the sender. Written correspondence sent directly to Councillors will not be circulated without your prior written consent. Letter correspondence sent to the Parish Council will be kept on file for six months and then destroyed. E-Mails will be kept permanently in the general correspondence stream. You have the right to request to the Clerk, that your correspondence by letter or E-Mail be destroyed or deleted at any time.

The exception to this is where correspondence may be used in future legal or insurance claims and may be needed for evidence. In these cases, it will need to be kept permanently on file.

You have the right to request to view any correspondence or data the Parish Council holds concerning yourself.

Contractors

All quotes will be kept on file for the period of two years for comparison purposes.

You may request from the Clerk that these be destroyed before this time.

Agreed contracts, Invoices and payment amounts will be kept permanently on file for Accounting and Audit purposes.

Contractor name and payment amounts will form part of the Accounts and also the Meeting Minutes, as an Appendix.

The Accounts and Minutes are required to be published on our website for transparency reasons.

Contractors have the right to request to view any correspondence or data the Parish Council holds concerning yourself.

February 2018

Appendix B

REGISTER OF ASSETS FOR SLIP END PARISH COUNCIL 2018/19

ASSET	LOCATION	SUPPLIER	PURCHASE DATE	ORIGINAL COST	PROXY VALUE	INSURANCE VALUE
Bus Shelter	Junction Woodside Road and Mancroft Road				£3,400.00	£3,740.00
Bus Shelter	Grove Road				£3,400.00	£3,740.00
Bus Shelter	Village Hall				£5,193.00	£5,712.00
Bus Shelter	Half Moon Lane				£4,059.00	£4,465.00
Bus Shelter	Church Road – Close to crossroads				£3,778.00	£3,778.00
Tractor	Playing Fields	DB Smitham	14/01/2017	£5,400.00	£5,400.00	£5,400.00
Vertidrainer	Playing Fields	ESE Groundcare	13/01/2017	£3,594.00	£3,594.00	£3,594.00
Pallisade Gate	Playing Fields	Aaron Fencing	19/12/2014	£2,790.00	£2,790.00	£2,790.00
Raised Flowerbed, bespoke signs & Ornamental Tree	Coronation Gardens	Inkermans/Majestic Trees	2006-7	£9,300.00	£9,300.00	£12,000.00
Litter Bin	Coronation Gardens	Glasdon	2007	£235.89	£235.89	£300.00
Litter Bin x3	Slip Road, Church Road, Bus Shelter		2003 - Replaced by Central Beds October 2009	no charge to Slip End Parsih Council	£250.00	£900.00
Garden Feature x 2	Rossway junction Markyate Road	Country Garden Services	Summer 2008	£3,200.00	£3,200.00	£4,000.00
Dog bins	The Plough, Corner Crawley Close/Front St, Church Road, Front St allotment side	SBDC	not known	Supplied f.o.c	£250.00	£1,750.00
New Dog Bin	Grove Rd/ Woodside	Central Beds	Nov 2012.	£350.00	£350.00	£350.00
Dog Bin	Summer Street - New St junction	Central Beds	Summer 2009	Supplied f.o.c	£250.00	£350.00
Two benches	Crawley Close – in front of bungalows	owned by Central Beds				£0.00

Fencing Panels	Claydown – open space	unknown	unknown	unknown	£4,000.00	£4,500.00
Speed Activated Sign	Markyate Road – opposite No 86	Beds County Council	2007	£5,000.00	£5,000.00	£5,000.00
Trim Trail wooden play equipment	Crawley Playground				£12,000.00	£4,500.00
One rocking animal	Crawley Playground				£952.00	£1,300.00
Climbing Frame and Slide Equipment	Crawley Playground				£8,000.00	£10,000.00
Infant Swings	Crawley Playground				£1,882.00	£1,700.00
Double childrens swings	Crawley Playground				£1,500.00	£2,200.00
Kissing Gate	Crawley Playground		2006	£395.00	£395.00	£500.00
Park bench	Crawley Playground				£100.00	£750.00
Youth Shelter	Crawley Playground	Rekk	Aug-08	£8,000.00	£8,000.00	£9,500.00
Bin by youth shelter	Crawley Playground	Neptune	Sep-08	£196.25	£196.25	£250.00
Noticeboard	Fixed to side wall of Post Office				£100.00	£600.00
Noticeboard	Fixed inside Bus shelter in Half Moon Lane				£100.00	£250.00
Noticeboard	Freestanding – at junction Woodside Road/Manor Road Woodside				£200.00	£600.00
Noticeboard	Woodside Park Homes	Mr Seer	Nov 2012.	£600.00	£600.00	£600.00
Defibrillator	Village Hall	Heartbeat trust	Jan-15	£2,000.00	£2,000.00	£2,000.00
Defibrillator	Playing Fields	Heartbeat trust	Jan-15	£2,000.00	£2,000.00	£2,000.00
Gritter	Mobile	Boughton	Dec-11	£1,191.67	£1,191.67	£1,191.67
Chairmans Chain of Office	With Chair of Council	not known	not known	not known	£200.00	£200.00
Gavel	With Chair of Council	Renaissance	2006	£100.00	£100.00	£150.00
Areas of Parish Council Land	2 pieces of land in Claydown Way, Grassed area in the middle of Old School Walk, Coronation Gardens, a portion of Aley Green Cemetery and the house there				£5.00	£5.00
				total	£93,971.81	£100,665.67

BDO Box 9 Value Insurance Value

Appendix C

Cheques for Payment March 2018

<u>Payee</u>	<u>Reason</u>	<u>Amount</u>	<u>Cheq Num.</u>
Aley Green Cemetery	VAT Reclaim	£186-00	100547
CBC	Traffic Survey	£391-78	100548
A Prothero	Gardening Feb 18	£495-80	100549
P Segal	Clerks Salary Feb 18	£782-71	100550
P Segal	Clerks Expenses Feb 18	£124-61	100551