



Slip End Parish Council

Chairman: Mrs Sarah Minnighan

Clerk: Mrs Tracey O'Neill – clerk@slipendparishcouncil.co.uk

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Minutes of the Meeting of Slip End Parish Council held on Monday 8th April 2024 at the Village Hall, Slip End.

Present: Councillors: Mrs. S Minnighan (CHAIR); Mr. S. Patterson
Mrs. C. Beeton; Mr. P. Shaw; Mr. S. Durndell; Cllr. V. Malone; Cllr. K. Collins

Also Present: Mrs. T. O`Neill (Clerk); Mr Sam Allen (Harpenden Car Parks)

24/25/001

Apologies for Absence:

Cllr. S. Baird

15 members of the public attended.

This meeting was chaired by Cllr. S. Minnighan (CHAIR) who welcomed everyone to the meeting.

24/25/002

Declarations of Interest - Good Neighbourhood Scheme – Cllr. Patterson and Cllr. Beeton

24/25/003

Meeting open to public for Agenda Items Only

The Chair moved item: 24/25/013 Radio 1's Weekend at Stockwood Park and introduced Sam Allen to address residents and the Council. He answered questions previously sent to him for clarification.

Location of Camping Sites in Slip End Parish – Mr Harper's land in Pepsal Lane, Pepperstock and The Plough Public House Garden in Woodside.

Traffic Management – Mr Harper's Land, cars will be directed from the M1 to the top of Slip End and directly into Pepsal End Lane. The Plough PH – cars will be directed from the M1 and into Woodside Road.

Noise and Drug Use – this is being taken seriously and there is a policy of no drugs and alcohol at Pepsal End. There will be no drugs at the Plough PH with limited alcohol use. Marshalls will be monitoring noise levels and there will be curfews in place.

Litter – there will be a site clearance and litter pick the day after the event to ensure the designated sites and all local areas are free from litter. Sam Allen confirmed that they are looking for a local cleaning company to do this.

Set Up / Clearance of Camping Sites – will set up site on Thursday with signage, security tents, first aid and toilets. Sites will be handed back on Tuesday after all areas are clear.

Security – regulations state security in attendance is 1 to 50 people HCP will be operating on 1 to 40 people. There will be mobile security units in the area.

First Aid – two first aiders per site.

Camp Fires – these are not allowed under any circumstances

Number of Tents – Pepsal End, 120 tents approx. 200 – 300 people. The Plough PH will be a maximum of 100 people.

Bookings – Pepsal End is the first site offered and has 70 confirmed cars booked. When this site is full then bookings will be open to The Plough PH. Allowed access from 12 noon on Friday and must vacate the site by 11 am on Tuesday.

Parking – Harpenden Car Parks is looking for alternative parking in the area. Pepsal End will have their own parking for bookings. The Plough will not have parking with minibuses on hand to get visitors to the event. We are putting signage and maps available for parking and Marshalls will be visible to direct cars.

Local Business – concerns for the effect on local business due to antisocial behaviour. Sam Allen is happy to attend local businesses to discuss their concerns personally and discuss plans in place.

Licences for Event – companies can operate over a 28 day notice period without planning permission from local authorities.

Company Experience – Sam Allen has experience of organising big events and the company has consulted professionals to ensure all regulations are met.

Ward Cllrs. K. Collins and V. Malone gave an overview of what the Ward and Parish Council is doing to safeguard Slip End.

Cllr. Collins has communicated to Luton Borough Council concerns for Slip End asking for a briefing meeting but has been told to attend the drop in sessions already communicated to residents. LBC have not had dialogue with Central Beds Council or Slip End Council as their authority stops at the M1 and the event is within Luton Borough Council. Cllr. Collins has spoken to the Head of Community Safety and enforcement about parking controls and road closures. Recommendations are for no parking restrictions on four major roads, two in Caddington and two for Woodside Road and Grove Road. Residents are concerned about Church Road and Front Street. Cllr. Collins will look at these roads. Community Safety are aware there may be a demand for additional traffic wardens but they do not work in the evening. Newlands Road is a no parking / drop off zone. We will look at cones, temporary paint whatever is needed to manage the parking.

Streetworks at CBC have asked Sam Allen for a traffic management plan prior to the event.

The Parish council reiterated that the parish will not get away with no parking and residents need to be mindful of this and be prepared. It is the Herts show the same weekend, but this should not impact us much as it is at the Herts Showground. The Stockwood Park area will have road closures in place.

The Residents' parking scheme is with Central Beds Council and if passed will not be in place for the event. We are aware of concerns of residents with access to emergency services, but we do not have the powers of the police. The council will work with the Ward Councillors to do everything they can. Another concern of residents is local landowners potentially operating camp sites. The Parish council can contact local landowners.

24/25/004

Minutes of recent meetings.

The minutes of the meeting held 4th March 24 were read. The following resolution was then proposed by Cllr. Beeton and seconded by Cllr. Brennan to approve the minutes of the meeting of the Parish Council held on the 4th March 24 and to authorise the Chair to sign them. The resolution was passed unanimously.

24/25/005

Review and comment on Planning Matters

None

24/25/006

Report from Central Bedfordshire Councillor(s)

See Big Weekend discussion above.

Markyate Road Field – Planning issued an enforcement notice to give the landowners until the end of last week to remove all temporary structures. The landowner has decided not to continue with their planning application for a pick your own site. The Planning Inspector will be doing an inspection.

Residents Parking Scheme – the new head of traffic at Central Bedfordshire Council are aware of the potential for a residents parking permit scheme in Slip End and are looking at the consultation findings.

230 bus service – was renewed for a Monday to Friday service and now confirmed it will continue on a Saturday operating a six day service.

24/25/007

Flooding Working Committee Update

Cllr. Malone and Minnighan have been working with Central Bedfordshire Council's Highways department and work is being carried out to address the flooding issues in Woodside Road, Lower

Woodside and Aley Green. The pipe system at the junction to Mancroft Road is not working to its full capacity and is being replaced. When this is complete the pipework at the other end of Lower Woodside is being repaired for the water flow to filter through. Gulley work is also being carried out to make it bigger. A resident in Lower Woodside is in discussions with CBC about their property. There is work being carried out in conjunction with the flood elevation plan to address Aley Green.

Cllrs. Collins and Minnighan had a meeting with CBC regarding Grove Road. The work previously undertaken has not been successful. A new contact at CBC is now in charge of organising new works and Cllr. Minnighan is chasing for a date when the work will commence and finish. A number of elderly residents are experiencing problems with walking along Grove Road when flooded.

The drainage pipe across the field at Woodside bend leading to the fish pond is blocked and this will be addressed.

All the work to be carried out has been budgeted for and will commence.

24/25/008

CASEBUG Report

Following the completion of the Central Bedfordshire Council transport budget, we have engaged with Transport Officers to determine our requested improvements for village services. We are awaiting a response. There is a Bedfordshire bus users group meeting at Chicksands, on the 11th April which we will attend, this will give us an opportunity to lobby our case for improved services. We have been invited to be involved with a new CBC Transport Plan and have accepted.

24/25/009

Crawley Playground and Youth Shelter Update

The annual safety inspection will take place in May 24.

24/25/010

Good Neighbour Scheme Update

Village Day - GNS have been asked to host a stall at Village Day to provide teas and coffees. We will also be running a tombola stall.

Soup and Sandwich - has an average of 29 people attending each week and will be renewing tomorrow.

Tea Party – was successful.

24/25/011

Community Improvement Fund

Trough Planting – still looking at options and measurements.

24/25/012

Fly Tipping

Central Bedfordshire Council continue to clear fly tipping in the parish on a weekly basis.

Significant fly tipping in Woodside Road which has been reported.

24/25/013

Highways and Footpaths

Rado 1's Big Weekend at Stockwood Park – already covered above.

24/25/014

Gardening in the Parish

Renewal of outside Grass Cutting Contractor – after reviewing the contract, the council agreed to renew the outside grass cutting contract to R Guerne & Son. This was proposed by Cllr. Shaw and seconded by Cllr. Brennan.

Central Bedfordshire Council Verge Cutting – a strip of grass by the last house on Markyate Road towards Woodside by the Village sign has not been cut. Cllr. Shaw will email Emma Kines at highways about this.

- 24/25/015 **Accounts for Payment and Approval**
Prior to the meeting the Clerk had circulated the schedule below (**Appendix A**) to Members for approval. The payments were unanimously approved, having been proposed by Cllr. Brennan and seconded by Cllr. Beeton.
- Engagement of new internal auditor** – The Clerk previously circulated a proposal from Leena Baines to conduct an internal audit for the financial year 2023/2024. She has over 25 years auditing experience working within the Local Government Public Sector and is a qualified Accountant. She has come highly recommended in the sector and has a portfolio of 14 parish councils who have engaged her.
- The council approved the proposal and agreed for the Clerk to instruct Leena Baines to undertake the council internal audit.
- Parish Council Grants Scheme 2024**
The council considered the grant applications they received and have awarded the following:
- District Parish News – production of the Parish News magazine – £2,800.
Village Hall Management Committee – towards renovations at the Village Hall £3945.00.
Slip End Carpet Bowls – annual rental of premises £750.00.
Good Neighbourhood Scheme – to continue to support vulnerable residents and run soup and sandwich plus other events - £1200.00. GNS have applied for funds from Angus Brewer.
- Two applications for Slip End United and Slip End Pre-School have been deferred to the next meeting in May whilst awaiting further information to support the application.
- 24/25/016 **Policing**
The council will email the Community Team about policing for the Radio 1 Weekend.
- 24/25/017 **Residents Communications**
Airport Parks Lighting
No further update.
- 24/25/018 **Luton Airport Expansion Update**
No further update.
- 24/25/019 **Residents Permit Parking Consultation**
The consultation is still with Central Bedfordshire Council for review.
- 24/25/020 **80th Anniversary DD Celebrations – Saturday 8th June 2024**
A meeting to discuss arrangements for the event is being held this week.
- 24/25/021 **Closing Comments**
The Kings Portrait has arrived to hang in the village hall.
- 24/25/022 Date of next meeting: **Monday 13th May 2024 at 7.00pm**, for the Annual Parish Council Meeting followed by the Monthly Parish Council Meeting.

Signed.....
Cllr Sarah Minnighan - CHAIR

Date.....

Slip End Parish Council Meeting – 8th April 2024
Prepared by: Tracey O’Neill – Parish Clerk

Signed:

APPENDIX A

Slip End Parish Council BAC's Payment / Approval 8th April 2024

<u>Payee</u>	<u>Reason</u>	<u>Amount</u>
Clerks Salary	Salary March 24	£1222.73
Clerks Expenses Includes Remembrance bench / D Day Expenses	Expenses March 24	£714.96
Lansdowne Services	Gardening Contract - March 24	£ 946.96
Cllr S Minnighan	Expenses March 24 Flood Equipment	£ 413.80
HMRC	Tax / NI Qtr 4	£ 515.80
Iris Payroll Business	Annual Licence Fee	£209.40
Aley Green Cemetery Joint Committee	Precept Payment 24/25	£1612.00
Community Heartbeat	Replacement Pads / Battery for Defibs	£497.40
Slip End Village Hall Committee	Lease of Crawley Playground / 50% CCTV Cost	£150.00
Total BACS Payments for April 24		£ 6283.05 =====

All payments will be made by BACS from Unity Bank

Authorised:

Proposed: Cllr. C. Beeton

Seconded: Cllr. C. Brennan

Slip End Parish Council Meeting – 8th April 2024
Prepared by: Tracey O'Neill – Parish Clerk

Signed: